

# Material Handling Order Form



|                      |  |
|----------------------|--|
| <b>Name of Show:</b> | <b>HBA Akron Home &amp; Flower Show 2010</b> |
| <b>Date of Show:</b> | February 26 – February 28, 2010              |

**Check One:**

\* HBA Akron Home & Flower Show 2010 \*  
Miller's Convention Services  
869 West Waterloo Road  
Akron, OH 44314

\_\_\_\_\_ We plan to ship our crated/boxed material to the Advance Shipment location.  
Materials must arrive between: 02/01/2010 and 02/19/2010

\_\_\_\_\_ We plan to ship our materials direct to the exhibit site.  
Materials can arrive **02/22/10** from **8:00AM** and **3:00PM**. Any other time materials will be refused

\_\_\_\_\_ We plan to return freight and ship out bound from Miller's \_\_\_\_\_. (Preferred Carrier)  
**(Please attach copies of your bills of lading, if available)**

|  |                 |        |
|--|-----------------|--------|
| Our targeted ship date is: _____         | # of Pieces     | Weight |
| Material targeted arrival date is: _____ | _____ Crate(s)  | _____  |
| Carrier: _____                           | _____ Carton(s) | _____  |
| Pro # (If Available): _____              | _____ Case (s)  | _____  |
| Origin of Shipment (City): _____         | _____ Box(es)   | _____  |
| (State): _____                           | Total Weight    | _____  |

**Calculation of Order:** When recording weight, please round up to the next 100lbs.  
(i.e.: 270 lbs. = 300 lbs., 3 X Rate = Dollars or minimum, whichever is greater.)

|  |                  |    |       |
|--|------------------|----|-------|
| Advance Crated Shipment to the Advanced Shipment Location                  |                  |    |       |
| We will ship _____ lbs. @ \$50.00 per 100lbs.                              | \$50.00 Minimum  | \$ | _____ |
| Directed Crated Shipments to the Exhibit Site <b>(Must arrive 2/14/07)</b> |                  |    |       |
| We will ship _____ lbs. @ \$65.00 per 100lbs.                              | \$65.00 Minimum  | \$ | _____ |
| Shipments Requiring Special Handling at the Exhibit Site                   |                  |    |       |
| We will ship _____ lbs. @ \$50.00 per 100lbs.                              | \$100.00 Minimum | \$ | _____ |
| Outbound Shipping from the Exhibit Site                                    |                  |    |       |
| We will ship _____ lbs. @ \$25.00 per 100lbs.                              | \$50.00 Minimum  | \$ | _____ |
|  | Total All Lines  | \$ | _____ |
|  | Payment Enclosed | \$ | _____ |

Note: We realize that your calculation is only an estimate. Invoicing will be done from the actual weight as listed on the inbound bills of lading. Adjustments will be made accordingly. If you have any questions about material handling, please contact our Customer Service Department by calling (330) 753-9104.

Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 Authorized Signature: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Purchase Order # \_\_\_\_\_ Booth # \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

869 West Waterloo Road  
Akron, OH 44314

(330) 753-9104 Akron  
(330) 494-6622 Canton

(800) 859-3564 Ohio Tollfree  
(330) 753-9298 Fax

E-Mail: [cdm@millersparty.com](mailto:cdm@millersparty.com)

Web: [www.millersexpo.com](http://www.millersexpo.com)