



Name of Show: Carter Lumber Vendor Show 2010
Date of Show: March 11 – 12, 2010

Dear Carter Lumber Vendors:

Millers Party Rental Center is proud to have been named the Official Service Contractor for the Carter Lumber Vendor Trade show at the John S. Knight Center on March 11-12, 2010.

Each exhibitor is provided with the following:

1. 10' x 10' Booth (or multiples of).
2. 6' Tables with Skirt & Cover
3. Chairs
4. Exhibitor Identification Sign

Any Exhibitor needing special assistance with their exhibit material should call our office to make arrangements.

Please note the shipping information. Advanced shipment freight **MUST** be shipped to **Millers Party Rental Center between February 15, 2010 and March 5, 2010.**

Any freight shipped to the John S. Knight Center **MUST** arrive on **March 10, 2010**, between the hours of 9:00 am to 3:00 pm. Please note if a shipment is sent before this date to the John S. Knight Center, **the center will refuse to accept it.**

Please complete the proper paperwork supplied. Forms are included in this packet for any additional furnishings and services you may require. If there are any services or equipment not listed in this packet, please call for more information.

If we can be of further assistance, please contact Dean Miller at **330-753-9104.**

See you at the show!!!

Sincerely,

Dean Miller
Miller's Party Rental Center, Inc.
Miller's Convention and Trade Show Services